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SUMMARY OF QUALIFICATIONS

I am a friendly and motivated individual who has the ambition to succeed regardless of the environment. I have extensive experience in the ski, snowboard, and biking industries, but I am always up for trying new career opportunities, I am a quick learner that works well with others, but can also work efficiently on my own.

OBJECTIVE

I am looking for a job that will not only support me financially, but that will also challenge me and further my knowledge and skills for the future.

EDUCATION

Appalachian State University, Boone, NC
(Sophomore, Journalism Major & Photography Minor)

Current GPA: 3.25

Relevant Courses Taken:

- Public Speaking
- Psychology
- Environmental Ethics
- Philosophy, Society, and Ethics
- Fundamentals of Communication
- Mass Communication

WORK HISTORY

Salesperson

Ski Country Sports in Asheville, NC
May 2004- August 2007

At Ski Country I worked on the sales floor seasonally, selling snowboard and ski equipment in the winter, and road and mountain bike equipment in the summer

Responsibilities:

- Working with customers as both salesperson and cashier
- Knowledge of bike fitting
- Extensive knowledge of brands carried and their product lines
- Store upkeep (cleaning, creating window displays, organization)
- Special orders
- Stocking
- Helping train new staff
- Inventory
- Knowledge of warranties, the meaning of manufacturers' specifications, and the types of options and financing available;
- Working demo days and other store sponsored events.

Back Waitress

Sunny Side Cafe in Weaverville, NC

May 2005-September 2005

Responsibilities:

- Keeping the cafe clean
- Taking orders when needed,
- Seating customers,
- Delivering fare
- Generally helping to keep customers and staff happy and the cafe running smoothly.

Lifeguard

Big Ivy Community Pool in Barnardsville, NC

May-September 2005/2006

Responsibilities:

- Opening and closing of pool
- Preserving the health & safety of the pool patrons.
- Maintaining overall safety and cleanliness of the pool and pool area
(Chemical regulation and paying attention to hazards both in and out of the water)
- Being responsible for money intake,
- Life guarding private parties.
- Attending Mandatory Training Sessions to Refresh Life-Saving Skills

Waitress

The Mill Restaurant, Weaverville, NC

May-September 2006

Responsibilities:

- Taking orders
- Serving food and beverages
- Restaurant upkeep

Shift manager and Salesperson

First Tracks in Boone, NC

Winters of 2007 & 2008

Responsibilities:

- Shift manager (key holder)
- Snowboard and Ski equipment retail salesperson,
- Opening and closing of the store
- General upkeep
- Cashier
- Extensive brand and product knowledge
- Attending meetings with company representatives
- Working demo days
- Special orders
- Stocking and Inventory
- Knowledge of warranties, the meaning of manufacturers' specifications, and the types of options and financing available;
- Helping with the training of new staff

ACCOLADES/ACHIEVEMENTS

Educational Achievements

- Intern news reporter for The Appalachian

Responsibilities:

- Article deadlines bi weekly
- Attending weekly staff meeting and workshops
- Proofing
- Writing commentary pieces
- Keeping in contact with
- Scholastic Scholarships to attend Appalachian

Community/International Service Involvement

- Outreach volunteer in Haiti
- Volunteer for Makalali Wildlife reserve in South Africa
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Responsibilities:

- Bush survival skills
- Bush orientation/navigation skills (finding your way day & night)
- Tracking skills
- Approaching animals on foot and walking amongst dangerous game (theory & practical)
- Big Five game drives
- Lectures on the history of the area and biodiversity conservation
- Plant and tree identification, uses and myths/traditions
- Removal of foreign vegetation